

PILOT COURSE ASSESMENT REPORT

Information to be included in the report:

ORGANISATION ISSUES:

1. LEARNERS SELECTION PROCESS
 - a. Number of learners

Taking into account how important is the correct selection of the participants in the course for the success of the process, we asked only from the 5 trainers who have been participating in the Trainers Training in Hamburg 2018 to run the ICARO training "FROM HOME TO WORK" and the three of them done it. Furthermore, the process of selecting the lower educated and skilled adults who were going to participate in the course "FROM HOME TO WORK" was done through the guidance of Mr. Katharakis and all the team of Technical Institute of Heraklion Chamber of Commerce and Industry. Mr. Katharakis as director of Heraklion Chamber development and vocational training unit, with the responsibility for development and innovation projects, vocational training projects and vocational training project for unemployed adults, seminars, congresses, fairs, and local economy development actions has the necessary knowledge for this process. The unemployed people who have been selected, have profiles appropriate to the course to be developed.

We started at the same time a facebook campaign and we informed people who used to be students of us via email, a big variety of them are unemployed adults who has participant in seminar for unemployed.

In almost a week, we received 40 applications, but eventually, only 17 people were interested in participating. For that reason, we run a second facebook campaign, which led to reaching the minimum number of participants.

- b. Distribution by sex and ages

The distribution between women and men was 17 women and 8 men. Most of them came from Greece. The age range goes from 28 - 45 years.



c. Level of qualifications

Although the project establishes as an objective group the unemployed adults with a low level of qualifications, their educational level of our participants was mainly medium. This can be justified from the fact that in Greece in general, the percentage of low skilled people is gradually diminishing, which is an outcome of the increasing competition in the labor market, caused by the financial crisis. Furthermore, in Crete, a society, in a great degree based its economy on tourism, most habitats have an adequate level of competency in English.

2. PLACE AND DISTRIBUTION OF FACE-TO-FACE SESSIONS

a. Distribution of face-to-face sessions: number of sessions and duration

We have been distributing face to face lessons in 5 sessions in the morning, 8 hours per session.

b. Equipment and support

We used our classrooms, students had a classroom for the face to face session, equipped with all the necessary material for educational activities. In three of the 5 sessions, the classroom was equipped with a computer for individual use.

3. TUTORS PROFILE

a. Number of tutors

All the three tutors are well experienced trainers of TIHC and have been participating in the Trainers Training in Hamburg 2018 Profile. One of them worked as an online tutor in case of technical problems.

1. Dr Michael Katharakis: Director of Heraklion Chamber development and vocational training unit, with the responsibility for development and innovation projects, vocational training projects, seminars, congresses, fairs and local economy development actions. He is vice president of the Regional innovation council of the Region of Crete; accustomed on designing, executing and delivering scientific projects as he affords an over twenty-year work experience in relevant basic as also applied research projects for the University of Crete and the Foundation for Research and Technology Hellas. Extensive experience in developing and managing innovative project teams (with multiethnic partners, for universities, companies, business associations and intermediary supporting agencies).
2. Kyriakos Leontarakis: B.Sc. degree in Business Administration from the Technological Educational Institute of Crete and is responsible for the self-funded vocational training courses within the TIHC. He is the Operations



Manager of all the courses and classes run by the TIHC, having the responsibilities for the every-day smooth operation, scheduling and procurements.

3. Mr. Giannis Linardakis holds a B. Sc. degree in Computer Science from the University of Crete. He is IT Manager & Website Administrator in Technological Educational Institute of Crete and Heraklion Chamber. He is also responsible for advertising the upcoming seminars and building the appropriate network audience. As an expert, in Digital Media Marketing tools, has 5 years' experience in adult education in that field.

THE PILOT COURSE:

1. COURSE CONTENT

- a. Appropriate level: appropriateness and relevance of learning outcomes, appropriate and relevance of content for target learners, level of complexity for learner to use self-directed

The content and the level of the material is based on the guidelines established in IO3. All the material is relevant to the adult unemployment needs. Especially the material about how to seek for a job. The only drawback was that a few number of the learners were not very familiar with the use of social media seeking job.

- b. The structure: sequence of materials, presentation and structure of the curriculum, length.

In our point of view, the materials did not have the same sequence and length. They should be more similar. It is the same about the structure, some materials are presented in a more structured way than others. Some of the extra materials were not in Greek, so our tutor used materials with similar topic in our language.

- c. What could be missing in contents and activities?

In our opinion, including more interactive activities such as webinar, animation video instead of PowerPoint presentation, should be considered.

- d. Group activities: interaction between learners, group dynamics



In the beginning, tutors made an extra activity in order for the learners to know each other, feel more relaxed and avoid trust issues. Mr. Linardakis proposed every learner to draw a landscape which would represent their character and then all the learners presented them in the classroom.

2. MOODLE PLATFORM:

- a. Access issues login, contact with the tutors

There were no issues about access or login, only in the beginning they needed time to get accustomed to the structure of the platform. Also, the face to face session helped in that.

- b. Usability by tutor and learner, ease of use

There are no complaints, the platform is very flexible and easy to use.

INCIDENTS AND RESULTS:

- a. Overall assessment of results

Instead of article, using more interactive presentations

The length of some articles should be shorter

Some extra material is not in Greek

A big number of learners expressed concern about the possibility if it is possible this course to be done by themselves at their home.

- b. Incidents: dropout, complaints

So far, we do not have any complaints.

